



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: All Staff
FROM: Public Works Plan Review Team
DATE: October 6, 2025
SUBJECT: BL-25-00014 Voshall

ACCESS	<ol style="list-style-type: none"> 1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access. 2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses. 3. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards. <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.(RC)</p>
ENGINEERING	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
SURVEY	As the application does not contain a survey map, comments are reserved until final submittal. (JT)
TRANSPORTATION CONCURRENCY	No transportation concurrency management requirement for this project. (KAH)
FLOOD	The proposed project is not within a FEMA identified special flood hazard area (100-year floodplain). A floodplain development permit is not required. (RC)
WATER MITIGATION/ METERING	No Comment. (RC)
AIRPORT	No Comments. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.

From: [Haley Mercer](#)
To: [Zach Torrance-Smith](#)
Subject: RE: BL-25-00014 Voshall - Notice of Application
Date: Monday, October 6, 2025 8:50:52 AM

Hi Zach;

The subject parcels are in different ownerships. Conveyance will need to be addressed prior to our office completing the project to the tax rolls.



Haley Mercer

Cadastral Technician | **Kittitas County Assessor**

205 W 5th Ave, Suite 101 Ellensburg, WA 98926

P: 509-962-7633 |

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From: Zach Torrance-Smith <zach.torrancesmith@co.kittitas.wa.us>

Sent: Monday, September 29, 2025 3:38 PM

To: Public Health Inspectors <PublicHealthInspectors@co.kittitas.wa.us>; Kelee Hodges <kelee.hodges.pw@co.kittitas.wa.us>; Candie Leader <candie.leader@co.kittitas.wa.us>; Tate Mahre <tate.mahre@co.kittitas.wa.us>; Jackie Sharp <jackie.sharp@co.kittitas.wa.us>; Justin Turnbull <justin.turnbull@co.kittitas.wa.us>; Samantha Cox <samantha.cox@co.kittitas.wa.us>; Rebecca Cruse <rebecca.cruse.pw@co.kittitas.wa.us>; Haley Mercer <haley.mercer@co.kittitas.wa.us>; Christy Garcia <christine.garcia@co.kittitas.wa.us>; Laura Kukes <laura.kukes@co.kittitas.wa.us>; Jeremy Larson <jeremy.larson@co.kittitas.wa.us>; Steph Mifflin <steph.mifflin@co.kittitas.wa.us>; Dan Young <dan.young@co.kittitas.wa.us>; Marvin Douvier <marvin.douvier.sh@co.kittitas.wa.us>; cid@fairpoint.net; sara@krdistrict.org

Cc: Jamey Ayling <jamey.ayling@co.kittitas.wa.us>; Ellie Myers <ellie.myers@co.kittitas.wa.us>; Bradley Gasawski <bradley.gasawski@co.kittitas.wa.us>

Subject: BL-25-00014 Voshall - Notice of Application

Good afternoon,

Please review the following Boundary Line Adjustment Application: BL-25-00014 Voshall. Any comments need to be received by **5 PM on October 14, 2025**.

Please let me know if there are any questions or issues accessing the materials.

Internal Link: [BL-25-00014 Voshall](#)

External Link: [BL-25-00014 Voshall](#)

Thank you.

Zach Torrance-Smith

Planner I

Kittitas County Community Development Services

411 N. Ruby St., Suite 2

Ellensburg, WA 98926

P: 509-962-7079

zach.torrancesmith@co.kittitas.wa.us

If this is about a Public Records request, please go to <http://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

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message id: 38eb45916c6dcbdac24bb8719d004a14

From: sara@krdistrict.org
To: [Zach Torrance-Smith](#)
Subject: RE: BL-25-00014 Voshall - Notice of Application
Date: Tuesday, September 30, 2025 2:42:15 PM

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The BL-25-00014 lies within the Kittitas Reclamation District and the landowners will need to meet the KRD's subdivision requirements. Please have the landowner contact the KRD for more information.

Thank you,

Sara Vickers
Lands Clerk/RRA Specialist
509-925-6158
www.kittitasreclamationdistrict.org

From: Zach Torrance-Smith <zach.torrancesmith@co.kittitas.wa.us>
Sent: Monday, September 29, 2025 3:38 PM
To: Public Health Inspectors <PublicHealthInspectors@co.kittitas.wa.us>; Kelee Hodges <kelee.hodges.pw@co.kittitas.wa.us>; Candie Leader <candie.leader@co.kittitas.wa.us>; Tate Mahre <tate.mahre@co.kittitas.wa.us>; Jackie Sharp <jackie.sharp@co.kittitas.wa.us>; Justin Turnbull <justin.turnbull@co.kittitas.wa.us>; Samantha Cox <samantha.cox@co.kittitas.wa.us>; Rebecca Cruse <rebecca.cruse.pw@co.kittitas.wa.us>; Haley Mercer <haley.mercer@co.kittitas.wa.us>; Christy Garcia <christine.garcia@co.kittitas.wa.us>; Laura Kukes <laura.kukes@co.kittitas.wa.us>; Jeremy Larson <jeremy.larson@co.kittitas.wa.us>; Steph Mifflin <steph.mifflin@co.kittitas.wa.us>; Dan Young <dan.young@co.kittitas.wa.us>; Marvin Douvier <marvin.douvier.sh@co.kittitas.wa.us>; cid@fairpoint.net; sara@krdistrict.org
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